

RULES ON THE GENERAL TERMS OF PARTICIPATION IN THE FAIR

1 DEFINITIONS

The general terms and conditions are related to the event that is the subject of this application. Celje Fair Plc will be referred to as the Organiser. Exhibitors are defined as any person or persons, firm, or company (including their representatives or agents) who apply for and are granted space. Exhibit shall mean any article described as such by the Exhibitor when submitting an application for space, or any article later permitted by the Organiser to be showed. Contract shall mean the contract entered into between the Exhibitor and the Organiser, of which these regulations are a part. Stand refers to either the Shell Stand that the Organiser has provided or only sites that have been agreed upon as "space-only." Except as may be otherwise agreed in writing, all other Exhibitors must use the Shell Stand that the Organiser provides. Official Contractors shall be defined as any person or persons, firm, or company employed by the Organiser to erect, fit, or paint stands or provide other services. Authorities are defined as anyone who is legally empowered to create and enforce public safety regulations. These Terms and Conditions are an integral part of the contract between the Exhibitor and the Fair Organiser. They establish the terms and conditions of their collaboration, as well as financial obligations, damage claims, and other matters arising from or related to the fair. In the event of circumstances beyond the scope of these Terms & Conditions, fair business practices will be followed.

2 REGISTRATION FOR A FAIR

2.1 Exhibitors can register for participation in a fair via the Celjski sejem Exhibitors' Portal. Based on the registration, the organiser shall send the exhibitor a Registration Confirmation and a pro-forma invoice for the services ordered. Once a legal representative or another person authorised by the exhibitor has signed the Registration Confirmation, the contract between the organiser and the exhibitor is concluded. The contract between the organiser and the exhibitor is also considered to be concluded if the exhibitor has paid a partial or full advance payment based on the received pro forma invoice. The Rules on the General Terms and Conditions of Participation at the Fair are a constituent part of this contract.

3 SITE ALLOCATION

3.1 After reviewing the registrations, the Organiser assesses the available area of the exhibition space for each activity or area and notifies those who have not yet been assigned a specific exhibition space in the offer of the size, position, and type of the exhibition space. The Organiser reserves the right to allocate up to 30% less exhibition space or up to 10% more than the Exhibitor requested in their registration. If the Organiser is unable to allocate an exhibition space to the Exhibitor for any reason after receiving his registration, the Exhibitor is entitled to a refund of the amount already paid.

3.2 The Organiser reserves the right to change the exhibition layout in any way and at any time, as well as the exhibition space allocated to the Exhibitor, as it deems necessary. If the Exhibition must be rearranged or relocated, the Organiser reserves the right to allot alternative Stands to Exhibitors as determined by the Organiser.

3.3 The Exhibitor is prohibited from selling, assigning, renting, subleasing, transferring, or sharing any portion of the exhibition space allotted to him, either fully or partially, without the Organiser's prior written approval. The Exhibitor has at least 60 days prior to the start of the fair to notify the Organiser of all participants or contractors and submit his exhibition programme.

4 TERMINATION

In the event of any of the following, the Organiser shall have the right to cancel the application or withdraw from the Contract:

- a) the Exhibitor becomes bankrupt or goes into liquidation, or, if in the reasonable opinion of the Organiser becomes otherwise insolvent during the submission of application or entering into a contract;
- b) the Exhibitor has any unsettled debts towards the Organiser or has failed to meet any of the contracted payment obligations arising from previous contractual relationships with the Organiser;
- c) the Exhibit in the Organiser's opinion, does not conform to the exhibition terms and conditions or any conditions incorporated here;
- d) the Exhibitor does not submit the necessary documentation upon the request of the Organiser.

5 EXHIBITION STAND

5.1 TECHNICAL CONDITIONS

5.1.1 If the Exhibitor hires a stand decorator other than the Organiser, they must give the Organiser notice of the official Contractor thirty days prior to the start of the fair. They also need to submit the Organiser with detailed design drawings of their stand, including all dimensions, as well as the name and address of their stand fitter. The Exhibitor may only employ an official decorator who has previously signed a technical security contract with the Organiser. Failure to do so may result in refusal to construct the exhibition stand.

5.1.2 Participation in the fair requires a minimum exhibition space arrangement, which includes floor covering, surrounding walls, and an inscription board.

5.1.3 An Exhibitor must obtain a written permission from the Organiser for exhibition stands higher than 2.5 metres.

5.2 OCCUPATION OF STAND

Unless otherwise set out in the General Information for Exhibitors, the Exhibitor can start stand fitting 5 days before the trade fair opening and must clear the exhibition stand 5 days after the trade fair closing; otherwise, the Organiser reserves the right to clear at the Exhibitor's expense the stand fitting and exhibits.

1. The Exhibitor shall not start with the removal of Stand-fitting and Exhibits before the closing of the trade fair. No Exhibit shall be allowed to be removed before the closing of the Exhibition.
2. Delivery and installation of Exhibits and removal of Exhibits and Stand-fitting shall be undertaken from 8.00 to 19.00 hours, or in compliance with the Terms and Conditions.
3. The above deadlines can be extended or shortened upon mutual agreement between the Organiser and Exhibitor if deemed necessary.

5.3 STAND MAINTENANCE AND CLEANING

The Exhibitor shall maintain his Exhibits and Stand in good repair and appearance to the satisfaction of the Organiser throughout the fair. The cleaning of the Stand is done at the Exhibitor's expense. The Exhibitor undertakes to provide a litter bin for waste disposal and a cloakroom on his Stand.

5.4 MAIN WATER CONNECTION

Water in the water supply connection is industrial and needs to be boiled before it is consumed.

5.5 OBSTRUCTION

The Exhibitor must undertake at all times not to obstruct, by his goods or in any other way, gangways or open spaces, and no sign or structure may be hung or projected over gangways or open spaces without the express written permission of the Organiser. The removal of obstructions or offending structures must be undertaken forthwith by the Exhibitor on notification by the Organiser and in default the necessary action will be taken at the Exhibitor's expense.

5.6 PROMOTIONAL ACTIVITIES ON THE STAND

5.6.1 Upon signing the Contract, the Exhibitor undertakes to notify the Organiser about any ongoing events on his Stand (musical performance, etc.). A detailed event programme must be submitted to the Organiser for approval.

The Exhibitor will follow the Organiser's instructions either sent by mail or available online at www.ce-sejem.si.

5.6.2 Any presentations that create noise, dust or gas leaks, or that in any other way obstruct the trade fair's progress, may be prohibited or restricted by the Organiser. Any presentations or events must take place on the Exhibitor's Stand and cannot be held without the Organiser's permission. Before beginning any work, all arrangements must be approved by the Organisers by sending them the necessary details. Any ongoing activities on the Stand that are subject to the Copyright Law must be reported to the Performing Rights Society or another authority and must comply with applicable legislation. They shall be liable for the charges hereof.

5.6.3 The Organiser reserves the right to photograph, draw or record on film exhibition Stands and Exhibits for his own and general use. The Exhibitor waives all the claims issuing from the law on copyright. It is not allowed to photograph, draw or record the other Stands and Exhibits without the approval of the Organiser apart from the Exhibitor's own Stand.

5.7 PERMANENT EXHIBITOR TICKETS

Each Exhibitor is entitled to a certain number of permanent tickets (cards) according to the size of rented exhibition space (m²). The tickets contain a bar code (for easy electronic reading) and a company name. The ticket must be shown to the staff upon entering and exiting the Showground. Electronic ticket reading is compulsory for all types of permanent tickets; otherwise, re-entry on the same day will not be possible.

5.8 DISMANTLING

Every Exhibitor must leave the space they have occupied by the specified time clear and clean. If the Exhibitor fails to comply with this condition, a charge must be paid immediately. If the Exhibitor fails to do such work, the Organiser may arrange for it to be done, and the charges will be applied accordingly.

5.9. WIFI DEVICES

It is not allowed to set up wireless transmitting devices (WI-FI routers) to have personal access to the Internet during the trade fair. In the event of non-observance of this regulation, the Organiser reserves the right to confiscate the equipment until the event is concluded.

6 CANCELLATION OR DEFAULT BY THE EXHIBITOR

6.1 If an Exhibitor wishes to cancel or withdraw his application for Exhibition Space after it has been received and confirmed by the Organiser, or if he fails to meet any of the contracted obligations detailed on the booking form, the Organiser reserves the right to charge cancellation fees. The Exhibitor agrees to reimburse the following amounts:

- a) 20% of the ordered service price in the event that the concluded contract is terminated more than 60 days prior to the start of the fair;
- b) 50% of the ordered services upon contract cancellation less than 60 days and more than 45 days prior to the start of the fair;
- c) 100% of the ordered services in the event that the contract is cancelled less than 45 days prior to the start of the fair.

6.2 The Exhibitor must provide the Organiser written notice of the cancellation. The date of cancellation is the one indicated on the registered mail or on the written notice that was received.

7 CONDUCT OF EXHIBITORS

7.1 After an Exhibitor submits an application, the Organiser reserves the right to request the following documents from them; the Exhibitor is required to keep these documents on their designated display space and have them available for inspection at all times:

- a) Trade permits and company registration issued by the appropriate authorities, attesting to the fulfilment of the legal requirements for conducting the specified activities.
- b) Any further paperwork required for the Exhibitor to sell food items and other consumer goods, host product tastings, allow catering, or engage in any of the aforementioned activities.

7.2 In the event that the Exhibitor fails to provide the required paperwork, the Organiser retains the right to refuse the Exhibitor entry into the fair. Without express written consent from the Organiser, Exhibitors are not permitted to sell retail items from their Stands. Exhibitors and all of their agents, employees, contractors, and representatives are required to abide by the rules as set forth by the Organiser and to obtain all required permits.

7.3 Exhibitors must conduct themselves in a manner that is not objectionable to other exhibitors, visitors, or the Organiser. If these conditions are not followed, the Organiser reserves the right to immediately terminate the Exhibitor's licence to occupy the Stand.

8 TRADE FAIR PROMOTION

The Exhibitor agrees to let the Organiser use his contact details for the purposes of trade fair promotion that the Organiser prepares together with different media houses or companies. All personal data and data on legal persons will be treated in the strictest confidence and in compliance with the Organiser's general acts on personal data protection and the Personal Data Protection Act (ZVOP-1). Legal basis for disclosure of name and surname of the contact person, telephone number and e-mail address of the natural person employed by Exhibitor is regulated by Article 106 of the ZVOP-1 which specifies the following: "Personal data controllers can disclose and make publicly available or publish a personal name, title or function, work telephone number and work e-mail address of the superior and all employees whose work relates to dealing with customers or service users until a special law regulating these provisions has been enforced."

9 RISKS AND INSURANCE

9.1. The registration fee includes the Exhibitor's liability insurance. This covers the damage suffered by third persons in accordance with Article 1 of Section 1 of Conditions PG-odg/23-7-en (the conditions are available on the Organiser's website). The insurance covers the damage due to claims arising from sudden and unexpected events (accidents) that are directly related to the showground activity of the Insured at the place of insurance.

Sum insured: EUR 100,000. Deductible: 10 % of damage, minimum EUR 500, maximum EUR 2,000. PLACE OF INSURANCE is the area of Celje Showground.

BEGINNING AND END OF INSURANCE GUARANTEE

Insurance cover shall begin 2 days before the beginning of the trade fair (12:00 PM) and end 1 day after the end of the trade fair (12:00 PM).

PREMIUM PAYMENT

The insurance premium, i.e. the registration fee must be paid before the beginning of the trade fair or guarantee. In case the registration fee is not paid two days before the beginning of the trade fair, the insurance company shall not assume the insurance guarantee.

9.2 Please note that the Organiser shall only be liable for the damage he may directly cause to the Exhibitor. The Organiser shall not be liable for any loss, theft or damage occasioned by fire, lightning strike, explosion, hail, storm, tempest, car crash or other vehicle or machine in motion, airplane fall, manifestation or demonstration, robbery, or by reasons of flood, water spill, leakage, stores ignition or breakage, or any other cause beyond his control.

9.3 Before the commencement of the Exhibition, the Exhibitor shall insure his Exhibits and equipment against the above risks at his expense. The Exhibitor has been notified about the insurance terms.

10 FIRE RISKS AND SAFETY

10.1 During the erection and removal of the Stand, as well as during the trade fair, the Exhibitor and his Contractor shall in all cases comply with: the Fire Safety Regulations, Safety at Work Regulations, and other technical requirements and General Terms and Conditions of Exhibiting.

10.2 All materials used for building, decorating, draping or covering Stands or displaying exhibits must be non-flammable or made non-flammable by impregnation with fire proofing solution and bear a branding mark denoting that this has been done and in all ways comply with the requirements of all Authorities.

11 EXHIBITION STAND STAFF PRESENCE

The Exhibitor undertakes not to leave the stand unattended during the erection and removal and during the trade fair. In the time of erection and removal and during the trade fair the Exhibitor takes sole responsibility for the Exhibits and any equipment on the Stand.

12 PAYMENTS

12.1 The Exhibitor undertakes to pay the registration fee and listing in the fair catalogue, exhibition space and eco fee at the prices stated in this registration. VAT is not included in the listed prices. After receiving the signed application or confirmation of the offer, the Organiser sends the Exhibitor a proforma invoice which must be settled within the stated deadline. Payment of the proforma invoice is a condition for participation in the fair. In case of delayed payment, the Organiser will charge statutory late payment interest or refuse the Exhibitor's participation in the fair, which does not release the Exhibitor from the obligation to settle the charged costs. The Exhibitor must pay for the services ordered just before the fair or during the fair immediately. If the Exhibitor fails to do so, the Organiser has the right to hold onto the Exhibitor's equipment or products until all the costs have been settled. To ensure payment, the Organiser may request payment insurance (guarantee, bill of exchange, enforcement draft etc.).

12.2 The Organiser shall issue invoices in compliance with the valid legislation. The Exhibitor can dispute an invoice within 8 (eight) days from the invoice date. If the Exhibitor wants to dispute only a part of the invoice, he must settle the amount in the part he agrees with in the due date indicated on the invoice.

13 COMPLAINTS

Any complaints about defects on the part of Exhibitor shall be notified to the Organiser upon their occurrence. Any complaints made later will be dismissed.

14 COMPENSATION FOR POTENTIAL DAMAGE

14.1 The Exhibitor shall compensate the injured party for any material and non-material damage caused during the fair, assembly and disassembly or other activities related to the Exhibitor's participation at the fair with its actions or omission of due acts to the Organiser, other exhibitors, visitors or third parties. The Exhibitor is entirely and directly responsible to the injured party for any damage caused by the Exhibitor's employees, contractors or other persons acting in the Exhibitor's name.

14.2 The Exhibitor shall compensate the Organiser for any damage suffered by the Organiser or the Organiser's responsible persons due to measures taken by inspection bodies, if the Exhibitor should offer or sell to underage or intoxicated persons alcoholic beverages or in other cases of inappropriate actions of the Exhibitor or the Exhibitor's employees and other persons acting in the name and on behalf of the Exhibitor.

15 CANCELLATION BY THE ORGANISER

If the Exhibitor violates the provisions laid down by these Rules, the Organiser has the right to take action, including banning participation in the fair. In such a case, the Exhibitor bears all costs according to the Contract and any other costs incurred. All the provisions of these Rules that apply to the Exhibitor apply equally to sellers and other participants at the fair. The Organiser reserves the right to withdraw from the organisation of the fair

(the Organiser will inform all registered Exhibitors in writing about this no later than 30 days before the start of the fair). Furthermore, the Organiser may withdraw from the organisation of the fair in case of force majeure. In this case, the Organiser will inform Exhibitors no later than 3 working days after the occurrence of force majeure. In the event that the Organiser withdraws from the organisation of the fair, the Organiser will refund all the registered Exhibitors' prepayments received in relation to the cancelled fair.

16 INTERPRETATION AND ALTERATIONS

The Organiser reserves the right to alter, amend or add to these Terms and Conditions for the purpose of better implementation of the fair, and to waive any of these Terms and Conditions in specific cases. The contracting parties agree to resolve any disputes in an amicable manner. Should that not be possible, disputes shall be subject to the legislation of the Republic of Slovenia and the exclusive jurisdiction of the competent court in Celje.

These Rules are effective from March 1, 2024.

CELJSKI SEJEM d.d.