

RULES ON THE GENERAL TERMS OF PARTICIPATION IN THE FAIR

1 GENERAL PROVISIONS

These General Terms and Conditions apply to the event covered by the application. The Organiser is Celjski sejem d.d. Exhibitors are persons or companies (including their representatives) who apply for the fair and are allocated exhibition space. An exhibit is any item specified by the Exhibitor in the application or otherwise displayed with the Organiser's permission. The Contract is concluded between the Exhibitor and the Organiser and incorporates these Terms and Conditions. The exhibition space may be a fully equipped space rented by the Organiser or an agreed unequipped space for exhibiting. Where the Organiser provides exhibition equipment, Exhibitors must use it unless otherwise agreed in writing. Authorised Contractors are persons or companies engaged by the Organiser to erect, assemble or equip exhibition spaces or provide other services. Competent Authorities are organisations legally authorised to issue public safety regulations. These General Terms and Conditions govern the relationship between the Exhibitor and the Organiser regarding participation, financial obligations, compensation for damage and other matters related to the fair. They form an integral part of the Contract. In situations not covered by these General Terms and Conditions, established business practices and good business customs shall apply.

2 REGISTRATION FOR A FAIR

Applications for participation in the fair are submitted via the Celjski sejem Exhibitor Portal. Based on the application, the Organiser will send the Exhibitor an Application Confirmation and a pro forma invoice for the services ordered. The Contract between the Organiser and the Exhibitor is concluded when the Application Confirmation is signed by the Exhibitor's legal representative or another person authorised by the Exhibitor. If the Exhibitor pays a partial or full advance payment based on the pro forma invoice received, the Contract between the Organiser and the Exhibitor shall likewise be deemed concluded upon payment of the advance.

3 ALLOCATION OF EXHIBITION SPACE

3.1 After reviewing the applications, the Organiser shall determine the size, location and type of exhibition space, taking into account the available exhibition area for each activity or sector, for all Exhibitors who have not already been allocated a specific exhibition space in the offer, and shall notify them accordingly. The Organiser reserves the right to allocate up to 30% less exhibition space or up to 10% more exhibition space than specified by the Exhibitor in the application. If, after accepting the Exhibitor's application, the Organiser is unable, for any reason, to allocate exhibition space within the range specified in the preceding paragraph, the Exhibitor shall have the right to withdraw from the Contract and receive a refund of any amount already paid. The Exhibitor must notify the Organiser of the withdrawal in writing within 5 days of being informed of the allocated exhibition space.

3.2 The Organiser reserves the right to relocate the Exhibitor if this is in the interest of the fair or event.

3.3 The Exhibitor may not sublet the exhibition space or any part thereof to a third party without the Organiser's prior consent. Where such consent is granted, the Exhibitor must provide the Organiser with details of the participating parties and their exhibition programme at least 60 days before the fair.

4 REJECTION OF APPLICATION AND TERMINATION OF CONTRACT

When submitting the application, the Exhibitor shall provide the Organiser with accurate information regarding the exhibits and/or services to be presented. The Organiser has the right to reject an application or terminate an already concluded Contract in the following cases:

- a) if, at the time of application or conclusion of the Contract, the Exhibitor is subject to settlement, bankruptcy or liquidation proceedings;
- b) if the Organiser has outstanding claims against the Exhibitor arising from previous events or other forms of cooperation;
- c) if the exhibits do not correspond to the content and purpose of the fair;
- d) if the Exhibitor fails to provide documents requested by the Organiser.

5 EXHIBITION SPACE

5.1 TECHNICAL CONDITIONS

5.1.1 If the Exhibitor does not order the exhibition stand equipment from the Organiser, the Exhibitor must provide the Organiser with details of the contractor no later than 30 days before the start of the fair. The Exhibitor may select a contractor exclusively from among companies that have established business and technical arrangements with the Organiser.

5.1.2 Participation in the fair requires a minimum standard of exhibition space arrangement, consisting of floor covering, perimeter walls and a name board.

5.1.3 No later than 30 days before the start of the fair, the Exhibitor must submit to the Organiser a draft layout of the exhibition space and an order for equipment and utility connections.

5.1.4 If the Exhibitor intends to construct an exhibition stand higher than 2.5 m, prior written approval from the Organiser must be obtained. Walls adjoining neighbouring exhibition spaces must, on the side facing the neighbouring stand and above a height of 2.5 m, be painted white and must not contain any lettering or other graphics.

5.2 ASSEMBLY AND DISMANTLING

Unless otherwise specified in the general information for the fair, the Exhibitor may normally begin work on the exhibition space 5 days before the start of the fair and must vacate the exhibition space within 3 days after the end of the fair. Otherwise, the Organiser shall clear the exhibition space at the Exhibitor's expense.

- a) The Exhibitor may not begin removing exhibits from the exhibition space before the end of the fair.
- b) Assembly and dismantling work may generally be carried out between 8:00 and 18:00, or in accordance with the rules specified in the general information for the fair.
- c) The above periods may be extended or shortened if required by special circumstances.

5.3 MAINTENANCE AND CLEANING OF THE EXHIBITION SPACE

The Exhibitor shall maintain and clean the rented exhibition space at its own expense.

5.4 USE OF THE WATER CONNECTION

Water supplied through the ordered water connections is industrial water. The water must be boiled before consumption.

5.5 ENCROACHMENT ON OTHER EXHIBITION SPACES

The Exhibitor may not place or display any promotional or other messages outside its own exhibition space without the Organiser's permission. Upon receiving a warning from the Organiser, the Exhibitor must immediately remove any obstructions, obstacles or inappropriate structures. Any costs arising from non-compliance shall be borne by the Exhibitor.

5.6 PROMOTION AT THE EXHIBITION SPACE

5.6.1 The Exhibitor must notify the Organiser in writing no later than 30 days before the start of the fair if they intend to organise events (e.g. musical performances or other events) at their allocated exhibition space. The Exhibitor must comply with the general instructions provided by the Organiser or published on the Celjski sejem website.

5.6.2 Even after issuing written permission, the Organiser is entitled to restrict or prohibit presentations that cause noise, dirt, dust, gas emissions or otherwise interfere with the event. Presentations may only take place with the Organiser's permission and exclusively within the Exhibitor's allocated exhibition space. The Exhibitor must report all activities carried out at the exhibition space that are subject to copyright law to the competent institution, comply with applicable legislation and pay any related fees.

5.6.3 The Organiser has the right to photograph, draw, film or otherwise record exhibition stands and exhibits and use such material for its own purposes or general use. The Exhibitor waives any copyright-related objections. Exhibition stands may not be photographed, drawn or recorded without the Organiser's permission, with the exception of the Exhibitor's own stand.

5.7 PERMANENT ADMISSION PASSES

Each Exhibitor is entitled to a certain number of permanent admission passes (cards), depending on the size of their exhibition space. The passes contain a barcode (electronic access control) and the company name. The pass must be presented to staff at every entrance and exit. Scanning is mandatory for all permanent admission passes; otherwise, re-entry on the same day will not be possible.

5.8 CLEARING THE EXHIBITION SPACE

At the end of the fair, the Exhibitor must return the equipment and exhibition space in the same condition in which they were received. Any damage caused must be paid for immediately.

5.9 WIFI DEVICES

During the fair, the installation of WiFi transmitting devices (WiFi routers) for private internet access is prohibited. In the event of a violation, the Organiser reserves the right to confiscate such devices and retain them until the end of the fair.

6 PROHIBITION OF EARLY DISMANTLING OF THE EXHIBITION SPACE

The Exhibitor is required to keep the exhibition stand, all exhibited products, and equipment fully installed and operational until the official closing time of the exhibition as determined by the Organiser. During the exhibition opening hours, while the exhibition is open to visitors, it is strictly prohibited to commence dismantling the exhibition stand, remove exhibits, equipment or packaging, or use any transport equipment (including manual or electric forklifts, pallet trucks, transport trolleys, or similar equipment). In the event of a breach of these provisions, the Organiser shall be entitled to charge the Exhibitor a contractual penalty of EUR 1,000.00 + VAT for each individual violation. Payment of the contractual penalty shall not affect the Organiser's right to claim compensation for any additional damages incurred to the extent that such damages exceed the amount of the contractual penalty. In the event of repeated violations, the Organiser also reserves the right to restrict or refuse the Exhibitor's participation in future exhibitions and/or to refuse the reservation of exhibition space.

7 CANCELLATION BY THE EXHIBITOR

If the Exhibitor cancels the concluded Contract, the Exhibitor agrees to pay:

- a) 20% of the price of the services ordered if the Contract is cancelled more than 75 days before the start of the fair;
- b) 50% of the price of the services ordered if the Contract is cancelled less than 75 days but more than 60 days before the start of the fair;
- c) 100% of the price of the services ordered if the Contract is cancelled less than 60 days before the start of the fair.

The Exhibitor must submit the cancellation in writing. The date of the registered letter or the date on which the written cancellation is received shall be deemed the date of cancellation.

8 EXHIBITOR ACTIVITIES

8.1 Upon application, the Organiser has the right to request the following documents from the Exhibitor, which must also be available for inspection at the exhibition space at all times:

- a) a trade licence or registration together with a decision issued by the competent authority confirming that the statutory requirements for carrying out the activity have been met;
- b) any other documentation required if the Exhibitor intends to sell food or consumer goods, conduct food tastings, demonstrate consumer goods or provide catering services at the event.

8.2 The Organiser has the right to cancel the Exhibitor's participation in the event if the Exhibitor fails to provide the required documents. The Exhibitor shall nevertheless remain liable for payment of all services ordered. For direct sales at the fair, the Exhibitor must obtain the necessary permission from the Organiser. The sale of goods and services must be carried out in accordance with applicable regulations, including obtaining all necessary approvals.

8.3 Exhibitors must behave at the fairgrounds in a manner that does not cause inconvenience to other Exhibitors, visitors or the Organiser. If an Exhibitor fails to comply with this requirement, the Organiser has the right to terminate the participation Contract immediately. The Exhibitor shall nevertheless remain liable for payment of all services ordered.

9 PROMOTION OF THE FAIR EVENT

By applying to participate in the fair, the Exhibitor authorises the Organiser to use contact details (company name, address, contact person, telephone number and email address) for the promotion of the fair carried out by the Organiser in cooperation with various media companies or other companies. All personal data and data relating to legal entities shall be protected in accordance with the Organiser's general acts governing personal data protection and the Personal Data Protection Act (ZVOP-1). The legal basis for providing and publicly disclosing the name and surname of the contact person, telephone number and email address of an individual employed by the Exhibitor is Article 106 of ZVOP-1, which provides: "Personal data controllers may provide to the public and publicly disclose the personal name, title or function, business telephone number and business email address of the head and those employees whose work is relevant to dealings with clients or service users, until the entry into force of a special law regulating these matters."

10 RISK AND INSURANCE

10.1 The registration fee includes Exhibitor's liability insurance. This covers damage caused to third parties in accordance with Article 1, paragraph (1), point ... of the Terms and Conditions PG-odg/23-7 (the full terms and conditions are available on the Organiser's website). The insurance covers claims arising from sudden and unforeseen events (accidents) directly related to the Insured's exhibition activities at the insured location. The sum insured is EUR 100,000. Deductible: 10% of the loss, minimum EUR 500 and maximum EUR 2,000. The insured location is the Celjski sejem exhibition grounds.

COMMENCEMENT AND TERMINATION OF INSURANCE COVER

Insurance cover commences one day before the start of the fair (at 00:00 on that day) and ends one day after the conclusion of the fair (at 24:00 on that day).

PAYMENT OF PREMIUM

The insurance premium, i.e. the registration fee, must be paid before the start of the fair and before the insurance cover commences. If the registration fee has not been paid no later than two days before the start of the fair, the insurance company shall not assume the insurance risk.

10.2 The Organiser shall not be liable for the destruction of or damage to exhibited items resulting from the following risks: fire, lightning, explosion, windstorm, hail, impact by a motor vehicle or mobile machinery, aircraft crash, civil commotion and demonstrations, burglary, theft, robbery, liability, or the following additional risks: flood, escape of water, leakage, spontaneous combustion of stock, breakage, or any other cause.

10.3 The Exhibitor or its contractor shall, at its own expense, insure the exhibits and other equipment located in the exhibition space. The Exhibitor is informed of the Organiser's offer of additional insurance for exhibited items.

11 FIRE SAFETY

11.1 During assembly and dismantling and throughout the fair, the Exhibitor and its contractor must comply with fire safety regulations, occupational health and safety regulations, other technical regulations and the general working conditions applicable at the fairgrounds.

11.2 When constructing and equipping exhibition spaces and displaying exhibits, Exhibitors must use non-combustible materials or materials treated with a fire-retardant solution, which must bear an appropriate marking confirming such treatment. All materials must comply with the requirements of the competent authorities.

12 PRESENCE AT THE EXHIBITION SPACE

The Exhibitor undertakes to be present at its exhibition space during assembly and dismantling and during the fair's opening hours. During this time, the Exhibitor assumes full responsibility for the equipment and exhibits.

13 PAYMENT TERMS

The Exhibitor undertakes to pay the registration fee and fair catalogue entry fee, exhibition space fee and environmental fee at the prices specified in the application. VAT is not included in the stated prices. Upon receipt of the signed application or confirmation of the offer, the Organiser shall send the Exhibitor a pro forma invoice, which must be paid by the specified due date. In the event of late payment, the Organiser shall charge statutory default interest or refuse the Exhibitor's participation in the fair. Such refusal does not release the Exhibitor from the obligation to pay the invoiced costs. Services ordered immediately before or during the fair must be paid for immediately. If payment is not made, the Organiser has the right to retain the equipment or exhibits until all outstanding costs have been settled. To secure payment, the Organiser may require a payment security instrument (guarantee, bill of exchange, enforceable promissory note, etc.). The Organiser undertakes to issue invoices in accordance with applicable legislation. The Exhibitor may dispute an invoice within 8 days of its issue. If the Exhibitor disputes only part of an invoice, the undisputed amount must be paid by the due date stated on the invoice.

14 COMPLAINTS

Any complaints must be submitted by the Exhibitor in writing as soon as the grounds for the complaint arise. The Organiser will not be able to consider complaints submitted at a later date.

15 COMPENSATION FOR DAMAGE

15.1 The Exhibitor shall compensate the injured party for any material and non-material damage caused by the Exhibitor's acts or failure to take required action during the fair, assembly and dismantling, or other related activities connected with participation in the fair, where such damage is caused to the Organiser, other Exhibitors, visitors or third parties. The Exhibitor is also fully and directly liable to the injured party for any damage caused by its employees, subcontractors or other persons acting on its behalf.

15.2 The Exhibitor shall compensate the Organiser for any damage suffered by the Organiser or its responsible persons as a result of measures imposed by inspection authorities if, during the fair, the Exhibitor offers or sells alcoholic beverages to minors or intoxicated persons, or in other cases of improper conduct by the Exhibitor, its employees or other persons acting in its name and on its behalf.

16 CANCELLATION BY THE ORGANISER

If the Exhibitor violates the provisions of these Rules, the Organiser has the right to take appropriate action, including prohibiting the Exhibitor from participating in the fair. In such a case, the Exhibitor shall bear all costs arising under the Contract as well as any additional costs. All provisions of these Rules relating to Exhibitors shall apply equally to sellers and other participants at the fair. The Organiser reserves the right to cancel the fair and shall notify all registered Exhibitors thereof in writing no later than 30 days before the start of the fair. In the event of force majeure (VIS MAIOR), the Organiser shall notify Exhibitors no later than three working days after the occurrence of the force majeure event. If the Organiser cancels the fair, all advance payments received in connection with the cancelled fair shall be refunded to the registered Exhibitors.

17 INTERPRETATION AND AMENDMENTS TO THE TERMS AND CONDITIONS

The Organiser reserves the right to amend, correct or supplement the exhibition terms and conditions to ensure better organisation of the fair and may, in certain cases, waive any of these conditions. The contracting parties shall attempt to resolve any disputes amicably. If this is not possible, the law of the Republic of Slovenia shall apply, and the court of competent jurisdiction in Celje shall have jurisdiction over any disputes.

CELJSKI SEJEM d.d.

These Rules apply from 3 August 2026.